



REPÚBLICA DEMOCRÁTICA DE TIMOR-LESTE
MINISTÉRIO DA AGRICULTURA PECUÁRIA PESCA E FLORESTAS
UNIDADE DE QUARENTENA E BIOSEGURANÇA
SUB-UNIDADE DE QUARENTENA ANIMAIS

Rua: Aeroporto Internacional do Presidente Nicolau Lobato, Comoro, Díli, Timor-Leste
Telefone: +670 7812 8042



S/N:	
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Pre-import application for import of animal feed into Timor-Leste

(To be filled in by manufacturer)

1. Importers details (Import applicant details)		
Name:		
Address:	City:	Country:
	Phone:	Fax:
2. Manufacturing details? (Provide name and address of the facility)		
Name:		
Address:	City:	Country:
	Phone:	Fax:
Export records (List the countries where the products manufactured in the premises have been exported)		
Sl No	Country	
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		

3. Name of product(s) to be imported

(List all products below or attach a list along with packing details)

Sl No	Product	Packing details
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		

4. List all ingredients in each product and country of origin for each ingredient

(List all raw ingredients below or attach a list - please include percentages adding up to 100%)

Product name:

Raw ingredient (e.g. beef, chicken meat, meat and bone meal, blood meal, egg, kidney, heart)	Composition in product %	Origin (Animal, plant, microbial, synthetic or chemical)	Country of origin (Grown/raised)	Scientific name (Genus and species for plant, animal & microbial ingredients)
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				

5. Manufacturing process of the product

a. Describe the manufacturing process for the product

(Attach a flow chart detailing processing of raw material into finished product)

b. Details on heat treatment/pressure treatment

Minimum Temperature: (°Celsius)		Duration held at Minimum Temperature: (Minutes or hours)	
Minimum pressure: (Bars or kilopascals)		Duration held at Minimum Pressure: (Seconds or minutes)	

c. Details on other treatment

If there are any other treatments done during the processing of the product, please state the type of treatment, the relevant parameters and the duration of the treatment (e.g. of treatment; filtration, acid or alkali treatment, irradiation, long term maturation etc. e.g. of relevant parameters; pH level, radiation dose ()) and the time the product is maintained at these levels.

(Please attach a list with the same format if the space provided is insufficient)

Type of treatment	Parameters	Duration (Hours/Minutes)
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		

d. Packaging

In what type of packaging the product is packaged?

(i.e. packed in sterile bags or retail bags - Briefly describe the details below. Insert additional attachment if there are sample/photo's or brochures of the packaging material)

e. Storage and segregation of animal protein

If animal proteins are stored or used on site, how are they segregated from other materials?

(Briefly describe the details below. Insert additional attachment if there are standard procedures/diagrams)

f. Transportation of raw materials

How the raw materials are transported to the manufacturing premises.

(Briefly describe the details below. Insert additional attachment if there are standard procedures/diagrams)

g. Transportation of finished/packaged products

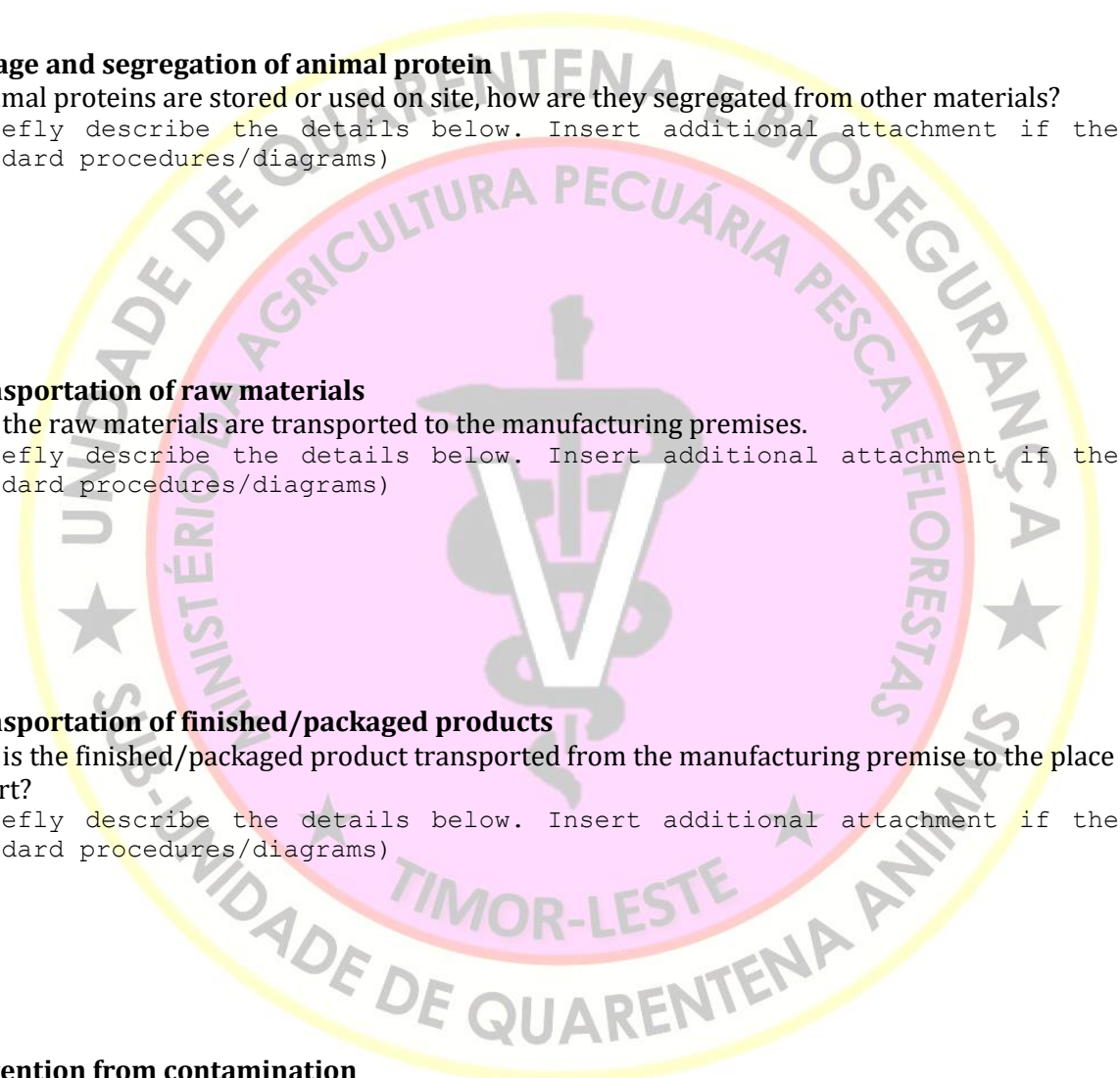
How is the finished/packaged product transported from the manufacturing premise to the place of export?

(Briefly describe the details below. Insert additional attachment if there are standard procedures/diagrams)

h. Prevention from contamination

Is there system in place to protect the product, during and post-production, from contamination?

(Briefly describe the details below. Insert additional attachment if there are standard procedures/diagrams)



6. Quality assurances and accreditation

a) Quality Assurances

List of quality assurance programs which the manufacturing premise operates.

(e.g. GMP, HACCP, ISO - Attach a list with the same format if the space provided is insufficient and attach the copy of the certificates)

SI No	List of quality assurance programs
1.	
2.	
3.	
4.	
5.	
6.	
7.	
8.	

b) Accreditation

List of accreditation which the manufacturing premise has been awarded at national or international level

(Please attach a list with the same format if the space provided is insufficient and attach the copy of the certificates)

SI No	List of accreditation
1.	
2.	
3.	
4.	
5.	
6.	
7.	
8.	

7. Approval by the competent authority

Is the manufacturing premises inspected and approved by the relevant Competent Authority
(If yes, please attach a copy of such approval)

8. Additional attachments

- a. The products label or package sample
- b. Sample Veterinary Certificate from the competent authority of the exporting country

Manufacture's declaration

I declare that the information above is true and accurate to the best of my knowledge.

Printed name: _____

Position: _____

Country: _____

Date: ____/____/____

Signature: _____

